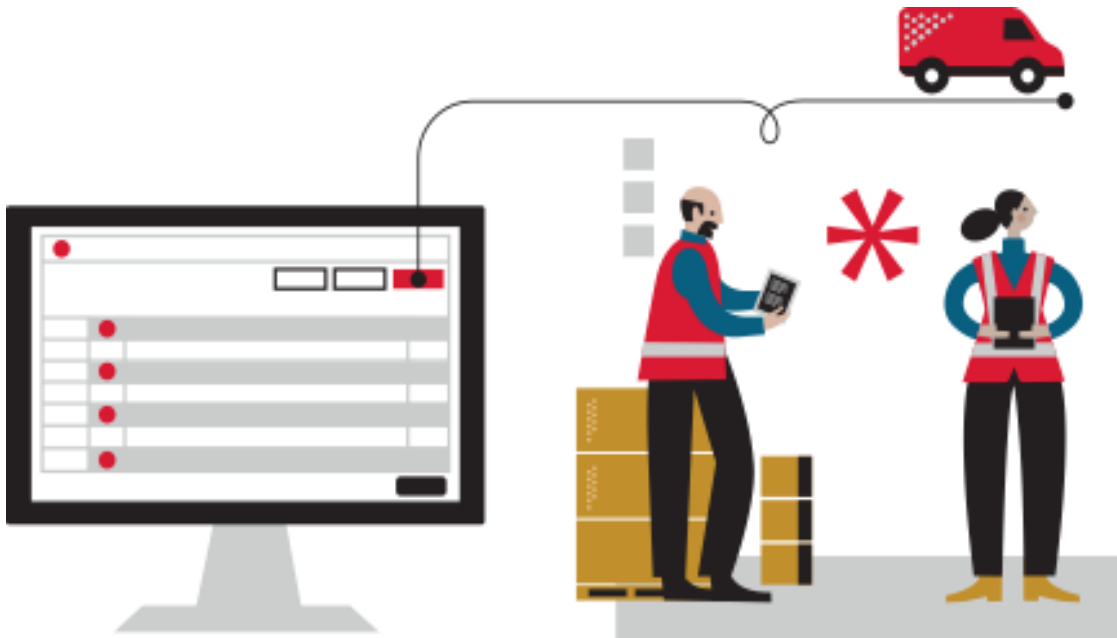# RYDERSHIP™

Getting Started | Onboarding Overview

Welcome to RyderShip!

Following the Getting Started & FAQ section, this guide follows the RyderShip Navigation bar to explore features, with links to helpful resources in the Help Center.

Table of Contents

Getting Started

- [Transferring Inventory](#)
- [Creating a Ship Notice](#)
- [Preparing Products](#)
- [Timelines & Service Levels](#)
- RyderShip Help Center
- [Contacting Support](#)

Orders

To process an order, we need the following information: the recipient's name and address, the items being ordered, the quantity of each item, and the chosen shipping method.

- Orders Overview
- Order Status
- Order Types
- Pre-Order vs Insufficient Inventory (Out of Stock)
- Wholesale Orders
- Order Filter Options

Processing Order Options

- Edit Item Values
- Edit Address
- Pause/Release
- Cancel/Un-cancel
- Shipped Externally
- Create Return
- Report Issue
- Edit Order Type
- Print Packing Slip
- Add Items
- Skip Gestation

Items & Inventory

- Creating Items

- Item Classification

- Promotional Items/Inserts

- Managing SKU's

- Updating Inventory Properties

- Inventory Filter Options

- Inventory Snapshots
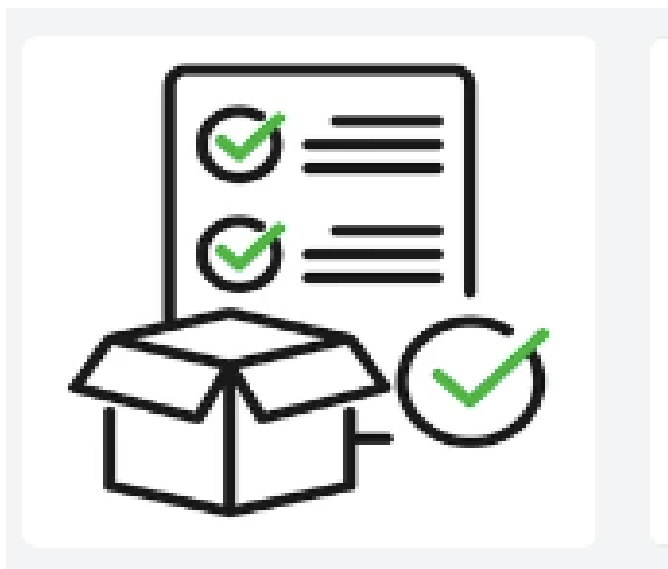
- Prohibited & Restricted Items

Ship Notices

Each time you send inventory to one of our facilities, you must create a Ship Notice. The Ship Notice is an advance notification, detailing the items and quantities expected. When your shipment arrives, we'll compare the contents against your Ship Notice and provide a report showing what was received.

You'll receive a unique Ship Notice ID when creating a Ship Notice. This ID must be attached clearly to the cartons in your shipment to avoid delays during receiving. It is best practice to include tracking numbers on your inbound Ship Notice.

You can create and track Ship Notices by selecting **Ship Notices** in the top navigation bar.

- Ship Notices Overview
- Requesting a Ship Notice Inspection
- Ship Notice Publishing

Returns & Exchanges

Searches & Filters

Search Filters allow you to work with smaller cohorts of orders, items, shipments, returns, and more.

- Using Filtered Search Options
- Saved Search Options
- Inventory Filter Options
- Order Filter Options

Processing	★
To Be Batched	★
Shipped	★
Paused	★
Pre-Order	★
Out of Stock	★

Shipping Methods & Mapping

- Shipping Method Preferences
- Shipping Method Mapping
- International Shipping

Preferences & Settings

Account Level

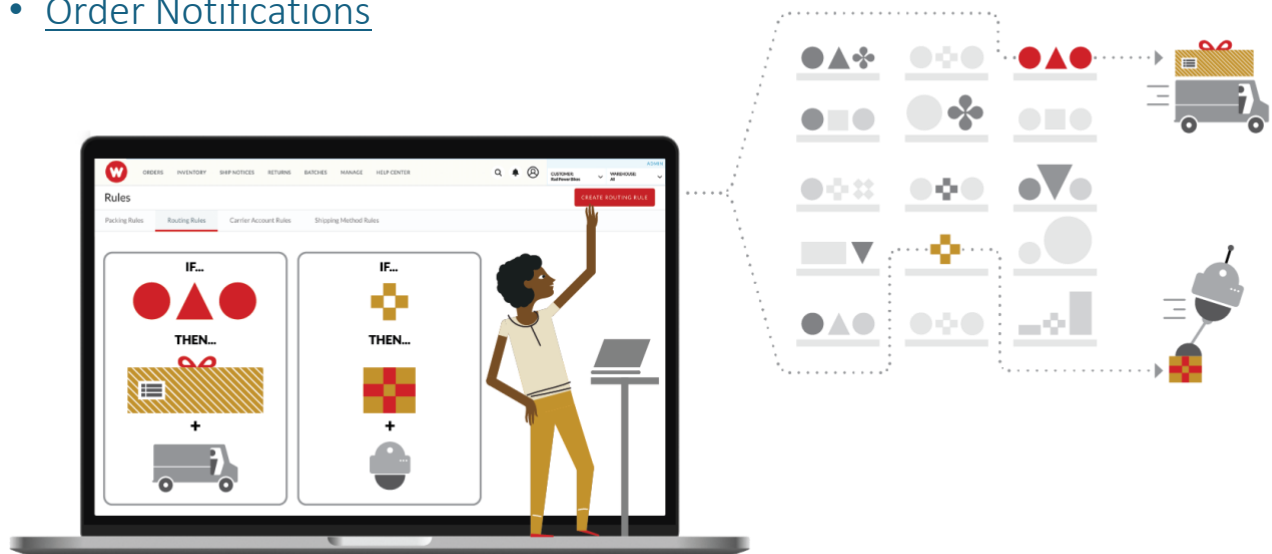- Order Gestation
- Packing Slips & Templates
- Email Confirmations
- Lot Control Settings

Rules

- Packing Rules
- Routing Rules
- Adjusting Rules

Notifications

- Notification Descriptions
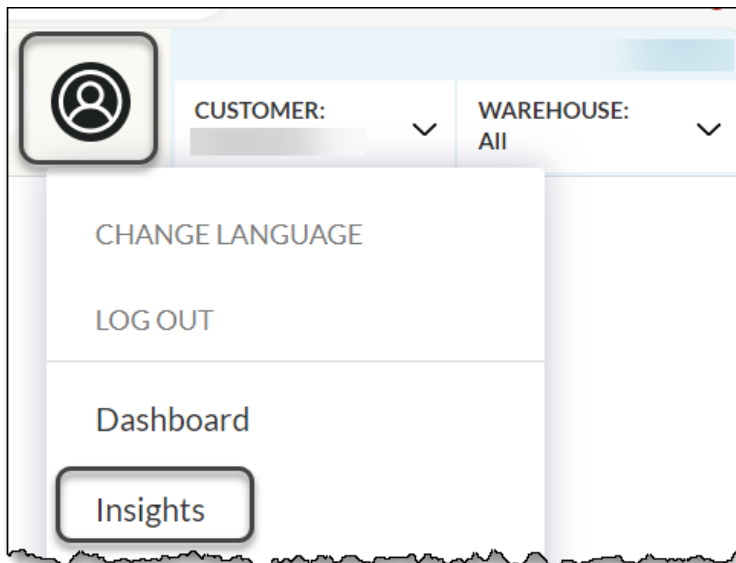- Inventory Notifications
- Order Notifications

Insights & Data

RyderShip Insights offers an intuitive and dynamic dashboard showcasing your key performance metrics. View live order and shipping information, historical transaction data, and long-term trends.

Insights

- [RyderShip Insights](#)
- [RyderShip Parcel Insights](#)

Data

- [Your Files](#)
- [Inventory Snapshots](#)

Thank You!